



It is our pleasure to present to you the Pre-authorized Payment Plan offered to all owners for their condominium fees payment. Attached, please find a copy of the Electronic Funds Pre-Authorization form for your reference. ***This form must be completed and returned to Core Real Estate Group before pre-authorized payment can be activated with our firm.***

If this is your choice of payment, please fill out the form completely, sign and attach a “void cheque”, and return it to our office. Note, it is recommended that you keep a copy for your records. Confirmation of receipt of your forms with the commencement date of the Pre-authorized payment will be sent via e-mail. ***Please ensure that you provide us with the e-mail address for confirmation purposes.*** Thank you.

***Please note that we only accept one void cheque (one bank account) for each condo unit.
Please use Checking or Savings Account.
Other Types of Bank Accounts e.g. Line of Credit/Credit Card will not be accepted.***

By signing and returning the Electronic Funds Transfer Pre-Authorization Form for your condominium fees payment of your unit, you acknowledge that:

1. Due date of the pre-authorized debit will be the first of each month.
2. You must notify our office in writing of any changes in the account information or termination of this authorization debit and provide us with a condo fee cheque accordingly.
3. You agree to pay a \$35.00 administration charge on any request for payment rejected by your financial institution for any reason thereof.

If you have any questions regarding the above, please do not hesitate to contact our office at 780-651-1577. Many Thanks!

REAL ESTATE BROKERAGE SERVICES | REAL ESTATE MANAGEMENT SERVICES

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