

OWNER/TENANT INFORMATION SHEET

Up-to-date information about the Owner and/or Tenant is required by Core Real Estate Group we ask that you kindly **“return within 30 days of receipt of this notice.”** THANK YOU.

OWNER(S) NAME (1) _____
Last First

OWNER(S) NAME (2) _____
Last First

UNIT NO: _____ ADDRESS: _____
Number Street City Prov. Postal Code

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE: _____ EMAIL: _____

OFF SITE ADDRESS (If different from the address above)

Number Street City Prov. Postal Code

Please confirm you have provided your tenant with a copy of the By-laws. YES _____ NO _____

IF LEASED: TENANT NAME (1): _____
Last First

TENANT NAME (2): _____
Last First

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE: _____ EMAIL: _____

NO. OF RESIDENTS IN THE UNIT TOTAL: _____ CHILDREN: _____

LEASE FROM: _____ LEASE TO: _____

[If your unit is leased, please ensure your tenant understands that they are required to adhere to the By-laws. Failure to comply could result in eviction under The Alberta Condominium Act.]

VEHICLE INFORMATION

PLEASE COMPLETE AND RETURN TO:

REAL ESTATE BROKERAGE SERVICES | REAL ESTATE MANAGEMENT SERVICES

Mailing Address: P.O. Box 642, Station Main, Edmonton, AB T5J 2K8
Office Address: #300, 8104-82 Avenue, Edmonton, AB T6C 0Y4
Phone: 780.651.1577 Fax: 780.665.6081 dawn@coremanagement.ca

OWNER/TENANT INFORMATION SHEET

PARKING STALL NO: _____

(1) LICENSE PLATE NO: _____ VEHICLE MAKE & MODEL: _____

(2) LICENSE PLATE NO: _____ VEHICLE MAKE & MODEL: _____

(3) LICENSE PLATE NO: _____ VEHICLE MAKE & MODEL: _____

PET INFORMATION

(If applicable)

NO. OF PETS: _____ NAME: _____

TYPE OF PETS: _____ BREED: _____ SIZE-HEIGHT: _____

INSURANCE INFORMATION

INSURANCE PROVIDER: _____ POLICY NO: _____

EMERGENCY INFORMATION

CONTACT NAME: _____ PHONE NO: _____

INTERCOM

(If applicable)

NAME TO DISPLAY: _____ PHONE# TO RING ON: _____
(Max 10 characters) (Local number only)

ADDITIONAL INFORMATION

As an owner, it is your responsibility to notify The Condominium Corporation of any changes to tenancy to ensure the safety of our community, as well as keep up-to-date records and all owners are expected to do their part.

Many thanks! We sincerely appreciate your assistance in filling out and returning this information for our files.

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